



COVID-19 Risk Assessment

This risk assessment summary provides an overview of the significant findings of the detailed risk assessment (using the risk assessment template) undertaken in line with the Compliance Code for Educational Settings and government guidance. The risk assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for staff, pupils and visitors. [The measures provided below are examples from the risk assessment template, settings should adapt, delete or add to these as appropriate to reflect your specific control measures and the areas where they apply]

<p>Setting: Costessey Primary School Assessor Name: Mrs Lawson and Mrs Land Manager Name: Mrs Lawson</p>	<p>Assessment Date: 1/09/2021 – Version 3 Review Date: 1/10/2021</p>
<p>Latest Guidance: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</p>	<p>Linked Policies: Attendance Behaviour Safeguarding COVID-19 Outbreak Contingency Plan</p>
<p>Important Changes to Guidance</p> <ul style="list-style-type: none"> - Individuals are not required to isolate if they live in the same household as someone with COVID-19, or a close contact of someone with COVID-19, and any of the following apply: They are fully vaccinated; they are below the age of 18 and 6 months, they are not able to be vaccinated for medical reasons. Instead they will be advised by Track and Trace to take a PCR test. - CO2 monitors will be provided to schools to staff can quickly identify where ventilation needs to be improved. - Where a child is required to self-isolate or quarantine this will be marked by 'X' on attendance records. Where they have a confirmed case of COVID-19, this will be recorded as 'I'. - Children under the age of 5 do not need to isolate or be tested if in contact with a positive case. 	<p>We will continue:</p> <ul style="list-style-type: none"> - To ensure good hygiene for everyone. - Maintain appropriate cleaning regimes including regular cleaning of communal areas. - To keep classrooms and communal areas well ventilated, so children will need to continue to dress in warm clothes. - If anyone in the school develops COVID-19 symptoms, however mild, they will be sent home and follow public health advice. - Staff will continue to test twice weekly. - To follow guidance that states if someone tests positive on an LFT, they must book a PCR and isolate until the result is back. - We will provide remote learning for all pupils who are unable to attend school due to COVID-19. This will be through SeeSaw. Any pupils eligible for FSM will be provided with food parcels for the period of time they are unable to attend school. - Staggered entry and exit times - To encourage parents to wear masks on the school site as this is deemed a crowded area. - One-way system for entry and exit. - To follow the school behaviour policy for all 'COVID-related' issues, such as deliberate spitting. The school will not tolerate deliberate acts which increase the risk of the virus spreading.

Area of risk	Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<ul style="list-style-type: none"> • Staff and pupils know what the main symptoms are and that they: <ul style="list-style-type: none"> • should not attend the setting if they have symptoms or should be isolating • will go home if they develop symptoms • will be asked about symptoms before entering • Limiting visitors to the site where possible – we will be asking parents to pick up the phone where possible rather than coming into reception. • Events are assessed separately and controls implemented in line with the main risk assessment • We have a room available for someone who develops symptoms to wait to be collected. This is the small hut on the upper playground. • Asymptomatic testing arrangements are in place for staff. They will continue to test twice weekly on Wednesday and Sunday evenings. Results are to be sent to Amanda Artherton for logging and all positive results must be reported directly to Mrs Lawson. 	<p>All Staff</p> <p>SLT to remind parents of the COVID guidance.</p>	1.9.21
Direct person to person transmission	<p>Direct person to person transmission will be reduced through the following measures:</p> <ul style="list-style-type: none"> • Designated spaces for staff breaks. • Keeping numbers minimised for in person meetings and training, preference will be given to online meetings where possible • Pinch points and areas of congestion will be identified and minimised • Furniture in areas such as reception, meeting rooms, staff rooms and offices has been rearranged to limit face to face contact. • Activities are undertaken outside where possible e.g. PE, singing, • Ventilation is increased as much as possible by classroom doors being wedged open and at least one window open, more where possible. • Tissues and bins are readily available across the site to encourage good respiratory hygiene • Face coverings are recommended in areas where space is restricted, e.g. school transport. Where they are used, we will provide information about how to use them in a safe and hygiene way. • PPE is used by staff when providing intimate care or managing a possible COVID case. 	SLT	1.9.21
Surface transmission (including equipment)	<ul style="list-style-type: none"> • We have developed cleaning schedules that: <ul style="list-style-type: none"> • Identify all items that need cleaning and disinfection including touch points and equipment • Identify the frequency of cleaning and disinfection of different areas and items depending on use and risk • General cleaning and disinfection is undertaken once a day but this is supplemented with touch point cleaning throughout the day. This is increased when deemed necessary. • Different cleaning equipment is provided for kitchens, toilets, classrooms and office areas • Staff are provided with disinfectant spray and cloths to support additional cleaning and disinfection as appropriate • Hand hygiene and disinfection arrangements are in place for shared resources • Hand sanitizer is provided throughout the site and everyone is encouraged to use it regularly including on entering/leaving the site, before and after eating/drinking, between activities, before and after sharing resources, after removing a face covering • Handwashing is supervised as necessary. • Lidded bins are in place in all rooms. 	Teachers/TAs/ Cleaning Team	Ongoing
Staff and pupil health	<ul style="list-style-type: none"> • An individual risk assessment has been undertaken for staff and pupils identified as at increased risk and measures agreed with them to reduce the risk • Individual support plans for pupils have been reviewed • Everyone is aware that they must continue to follow the control measures even with a negative COVID-19 test result and regardless of the vaccination programme status. 	Mrs Lawson Mrs Land	Ongoing

Area of risk	Control Measures in place	By whom	Date Completed
Staff and pupil mental health and well-being due to anxiety or increased pressure	<ul style="list-style-type: none"> • Staff mental health and well-being has been assessed and measures are in place to support including management support, the use of an Employee Assistance Programme and school well-being team. • Arrangements are in place to support pupil mental health and well-being through the extensive programme provided by the enhanced pastoral team. 	Pastoral Team	Ongoing
Educational Visits increasing the risk of contact with others and therefore transmission	<ul style="list-style-type: none"> • Providers of educational visit locations including overnight accommodation will be checked to ensure they are operating COVID controls to keep everyone safe • We will follow the instructions given by the provider to comply with their arrangements 	Mrs Land	Ongoing
Lack of awareness of the control measures and requirements (the need for information, instruction and training)	<ul style="list-style-type: none"> • Posters are used to communicate messaging on distancing, hand hygiene, staying at home when ill, catch it bin it kill it • Changes made to the site to accommodate control measures are signposted and communicated • Information is provided in writing to staff, pupils and parents on measures in place and expectations • All staff have received specific instruction regarding their role and the controls measures • Visitors are provided with instructions on site rules and expectation • Pupils are instructed on good handwashing technique • Where PPE is used staff receive training and instruction on safe and hygienic use 	SLT	1.9.21