



Headteacher: Mrs Katie Lawson

part of



Ambition – Collaboration – Responsibility

11th March 2024

Consultation on the extension of the age range of Costessey Primary School from 4-11 to 3-11 by adding a nursery provision

The Admissions Code of Practice 2012 requires an Admissions Authority to consult each time it proposes to make significant changes to its admissions arrangements.

Evolution Academy Trust is the Admissions Authority for the family of schools within the Trust and, as such, administers the admission arrangements on behalf of Costessey Primary School.

Currently the school takes children into Reception Classes at the start of the school year after their fourth birthday. The admission number of the school is, and will remain, at 90 pupils in this year.

We are proposing to seek approval from the Department for Education on a plan to change the lower age limit at Costessey Primary School from 4-11 to 3-11. The school is looking to run a nursery which accepts 3 and 4 year olds. The nursery will run am and pm sessions. In addition to this, we will make changes to our breakfast club provision, opening this up to nursery aged children as well. Finally, we will operate an after-school club for pupils of the school and the nursery. This provision will allow wrap around care for our families from 7.30am – 6.00pm for all pupils.

Why do we want to do this?

- We believe that having a nursery onsite will generate higher pupil numbers into the future.
- We believe that we can offer a higher quality education than other settings in the local area.
- We believe that having the children onsite for an additional year of Costessey Primary EYFS experience, will lead to greater progress and better outcomes for our pupils.
- We want to offer families another alternative to the current preschool offers in the area and sufficiency figures suggest more places are required.

Will the proposed change result in any impact on current provision?

There will not be any impact on the current provision or running of Costessey Primary School.

Will the proposed change result in additional traffic near the school at drop off and pick up times?

There is not predicted to be any impact on peak time traffic at the school, as many preschool pupils will have siblings who attend the school. The drop off and pick up times proposed for the nursery are up to 15 minutes before/after current school drop off and pick up times to try and alleviate congestion.

Where will the nursery be placed?

We will be utilising two spare classrooms for the opening of the nursery and the existing EYFS space will be shared so that children can benefit from this amazing space. There will be no impact to the current provision for Reception pupils.



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NOTE: As is the case currently, children who attend the Nursery do not have priority for admission to the school's Reception year as decisions on primary school admissions are taken separately.

Subject to approval, we are proposing to change our admissions policy to adopt the above change from September 2024. Accordingly, we are undertaking a consultation process with the parents and other stakeholders for Costessey Primary School:

- parents of children between the ages of two and eleven
- other persons in the relevant area who, in the opinion of the admission authority, have an interest in the proposed admissions
- all other admission authorities within the relevant area
- whichever of the governing body and the local authority who are not the admission authority and
- any adjoining neighbouring local authorities where the admission authority is the local authority.

We wish to invite interested parties to take part in this consultation on the amendment of the Admission Policy for Costessey Primary School. The consultation will take place for 3 term-time weeks between 11th March '24 and 15th April '24.

Your views on any aspect of the proposed change to the admission arrangements will be sent to our Local Governing Body and the Board of Directors of Evolution Academy Trust for consideration.

All responses received by the end of the consultation period will be carefully considered and submitted to the Department for Education for their review and decision making.

We therefore invite you to take part in this consultation on the amendment to our admission policy. Comments may be submitted in the following ways:

- Online at: <https://www.surveymonkey.com/r/Costessey>
- By email to: office@costesseyprimary.org.uk
- By phone on: 01603 742203
- By post to: Mrs Dawn Carman-Jones, Chair of Governors, Costessey Primary School, Three Mile Lane, Norwich, Norfolk, NR5 0RR

Yours sincerely,

Mrs Dawn Carman-Jones
Chair of Governors